

Ways to claim with GMHBA

By email

Simply complete this claim form and then email it to GMHBA at service@gmhba.com.au along with your account/receipt. Your claim, once received and processed, will be paid by direct credit into your nominated bank, credit union or building society account. Alternatively, a cheque will be made payable to the policyholder and sent to their nominated address.

By mail

Simply complete this claim form then post it to GMHBA (see address details below) along with your account/receipts. Your claim, once received and processed, will be paid by direct credit into your bank, credit union or building society. Alternatively, a cheque will be made payable to the member and sent to their nominated address.

Important information

1. This form must be completed for all claims lodged by mail or email for claims made by authorised agents on behalf of the member.
2. Claims must be accompanied by an itemised account/s and, receipts.
3. Claims must be made within two years of the date of service or treatment.
4. GMHBA's benefits are provided in accordance with the terms and conditions set out in GMHBA's Fund Rules. GMHBA's Important Information Guide provides a summary of the main benefits and conditions. Members are encouraged to read both the Fund Rules and the Important Information Guide. Both documents can be viewed at any branch or at gmhba.com.au/help/documents.
5. Benefits will be paid:
 - By cheque, made payable to the member
 - By direct credit into your bank account on request. This option is only available if your direct credit account details are held by GMHBA.

Travel and Accommodation Form

This form is to be used for the purpose of claiming travel & accommodation expenses when travelling in excess of 100 kms from home is required for a hospital admission.



GMHBA Limited
gmhba.com.au

Level 3, 60 Moorabool Street, Geelong, Vic 3220

PO Box 761, Geelong, Vic 3220

Call 1300 446 422 Fax 03 5221 4582

Email service@gmhba.com.au ABN 98 004 417 092

updated: 0422

Regional Travel and Accommodation Member Declaration

Member number	Date	/	/	
Member name	Phone			
Address				
Suburb/city	State	Postcode		
Is this your permanent mailing address? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Patient	D.O.B	Facility attended	Accommodation provider	Distance travelled (kms)

Travel Conditions - Member

- This benefit only applies when an inpatient hospital procedure has taken place
- All calculations and rules apply to applicants primary place of residence
- Primary Place Of Residence is defined as the residential address as listed on the GMHBA policy
- Service provider must be located more than 100kms from applicants primary place of residence
- Private car travel - benefit calculated based off the most direct route as per Google Maps
- Travel benefits are not available towards any other method of transport - private/personal car only. This excludes the use of taxis, rideshare services (i.e. Uber), public transport and fees incurred on toll roads
- Benefits are payable towards Travel & Accommodation for the night prior, duration of, and night post admission. This includes same day procedures
- Benefits are available per member per episode
- This benefit will not be payable until a corresponding hospital account has been received and processed on the patients membership

Travel Conditions - Support Person

- Benefits payable for 1 support person to accompany the patient
- Support person(s) must travel together with the patient to be eligible to claim benefits.
- All benefits relating to Travel & Accommodation claims will be paid against the patients membership.
- There is no benefit available for a support person travelling to the member.

Accommodation Conditions

- Accommodation provider must be an approved Tourist Accommodation property i.e hotel or motel
- Proof of accommodation required including cost per night and must

show ABN details of the property

- Benefits not payable towards GST (where applicable)
- Benefits are payable towards Travel and Accommodation for the night prior, duration of, and night post admission.
- The benefit cannot be claimed against boarder fees in a private hospital.

Relevant State Based Schemes

- Australian States and Territories offer assistance for Regional Travel and Accommodation. Please contact the Department of Health in your State or Territory for further information.
- If you're entitled to receive a State or Territory benefit on your Travel & Accommodation expenses, you cannot claim your out of pocket with GMHBA. Once you are no longer eligible to claim with your State or Territory, eligible claims can be processed by GMHBA

Declaration by Member

I hereby claim benefits for the professional services to which this claim relates and I declare that:

- The information supplied is true and correct.
- I have paid or am liable to pay the expenses in this claim.
- I consent to the handling of my personal information including sensitive and health information provided with this claim in accordance with the GMHBA Privacy Statement and Policy.
- I have read and understood, and have made the other people on this membership aware of, the Privacy Statement. I acknowledge that, where practicable, information is provided with the consent of the individual to whom it relates, and I confirm that I have the authority to act on behalf of the persons named on this membership.
- There is no entitlement to claim compensation or damages from any other source including State or Territory Travel & Accommodation benefits, Workcare, Third Party, Repatriation or claim for damages.
- The services were not for the purpose of health screening, superannuation entry or a health examination requested by an employer.

- I authorise GMHBA to contact the provider of any professional service for clarification of any details in this claim.
- All Terms & Conditions listed on the back of this form have been read and adhered to.

Member's acknowledgement and declaration

Liabilities of contributors to GMHBA

A contributor can be liable to GMHBA for unpaid premiums and for overpayments. Overpayments can be made by GMHBA to a contributor, either through an error completing a claim, or an error in processing a claim. If an overpayment is made, the contributor is liable to repay the amount of the overpayment back to GMHBA on demand.

Damages and Compensation Statement

Where you or your dependant have a right to claim damages or compensation from any other person or body, you are required to pursue that entitlement prior to lodging a claim for benefits with GMHBA. A claim should only be lodged with GMHBA if action at law is unsuccessful. A letter of denial is required. This includes WorkCare, TAC, Public Liability and Third Party Claims.

Privacy Statement

GMHBA Limited (GMHBA) complies with the Privacy Act 1988 (Cth) to ensure that your personal information which includes sensitive and health information is protected. GMHBA collects, uses and discloses your Information in accordance with our GMHBA Health Insurance Privacy Statement and our Privacy Policy which is available at www.gmhba.com.au or on request by calling us on 1300 446 422 or picking up a copy at one of our branches.

Audits

GMHBA undertakes audit activities in order to protect members' assets and contain costs. From time to time, in the general interest of members, a GMHBA representative may contact you with a request for assistance to monitor costs – whether relating to benefits paid or charges raised by health care providers. Your co-operation with such requests is critical to our cost containment efforts, and will be treated in a completely confidential manner.

Declaration note:

I declare that the information I have provided in this form is complete and correct. I understand that giving false or misleading information is a serious offence

Member's signature

Date / /